

SOME USEFUL DEFINITIONS

Workplace Inspection

A thorough examination of a workplace led by OHS Officers to ensure compliance with occupational health and safety regulations and standards. Inspections identify potential hazards, evaluate the effectiveness of safety measures, and promote a healthy and safe work environment.

Non-Compliance Order

A non-compliance order, delivered verbally or in writing, details violations of the OHS Act and Regulations. They specify the nature of the non-compliance, outline the necessary actions to comply to legislation, and set a deadline for resolving issues.

Stop Work Order

OHS Officers can issue an order to immediately halt all activities when they identify an imminent risk to worker safety. This order remains in effect until it is lifted or removed by an OHS Officer.

Appeal Process

Individuals affected by a non-compliance order have the right to appeal. Owners, constructors, contractors, employers, supervisors, or those in charge of the workplace can appeal the order, verbally or in writing, to the WCB's Director of Occupational Health and Safety. More information on the appeal process can be found in Section 10 of the OHS Act.



**For more information, contact
the WCB's OHS Division**



**902-368-5697 or toll-free in
Atlantic Canada 1-800-237-5049**



ohs@wcb.pe.ca



WCB.PE.CA



**When a serious injury or
explosion occurs, employers
must immediately report
the incident to the WCB's
OHS Division by calling the
24-hour emergency line at
902-628-7513.**

**When an
Occupational
Health & Safety
Officer Visits a
PEI Workplace**

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The role of OHS Officers

Occupational Health and Safety (OHS) Officers play a vital role in ensuring that Island workplaces comply with the OHS Act and Regulations.

OHS Officers are there to promote a culture of workplace safety, to support reducing the risk of workplace incidents and prioritizing the safety of workers.

An OHS Officer will:

- Discuss workplace safety concerns
- Promote the rights of workers
- Encourage collaboration between workers and employers
- Demonstrate how to identify, assess, and control workplace hazards



An OHS Officer may:

- Provide information, awareness, and guidance on the OHS Act and Regulations
- Assess the safety practices, policies, training and supervision
- Offer advice on developing and enhancing systems to manage the risk of workplace injury and illness
- Monitor compliance with the OHS Act and Regulations

For information at the tip of your fingers, download our OHS App!



An OHS Officer has the power to:

- Enter and inspect a workplace, at any reasonable time, when work activities are taking place
- Conduct workplace investigations following an incident or a complaint
- Ask for and gather information, examine, take photographs and make copies of documents, drawings or records
- Take samples and conduct tests
- Invite a member of the Health and Safety Committee or the Health and Safety Representative to accompany them during a workplace visit
- Issue, and follow up on, non-compliance orders to workplaces that do not comply with the OHS Act and Regulations
- To issue a Stop Work Order when the work task being performed poses an imminent risk to the health and safety of workers and others